

Harcourts Launceston has an exciting opportunity to work directly with one of our experienced and high performing Sales Consultants where you can develop and grow within a great team environment.

Real Estate is a fast paced environment so individuals with self-discipline, who are motivated and have a passion for Real Estate should only apply. We offer you the opportunity to learn from and with our entire team by attending regular training, coaching and support to help you on your journey in Real Estate. This journey could be moving into the role of Sales Consultant over time, or it could be staying as a Buyers Agent, it would be up to you and your career goals.

If you are wanting to change to a fun and exciting agency, we are keen to hear from you.

The role

- Support and assist the managing sales agent and their team with all day to day tasks
- Conduct open for inspections and private appointments
- Handle and manage buyer enquires
- Administrative functions to support the listing through to settlement process
- Provide property access for marketing, valuation and pre-settlement purposes
- Database management
- Assist with the listing and selling process
- Client prospecting
- Attend regular meetings, training sessions and vendor evenings

Skills and experience

- Proficient with a range of computer systems and technology
- Have excellent communication skills, both verbal and written
- Possess a strong work ethic and positive outlook
- Be a team player
- Have a willingness to learn, adapt and follow processes/instructions
- Have a high level of attention to detail
- Be well presented and groomed
- Be familiar with the local area
- Have a valid Driver's Licence and presentable vehicle
- Provide a current Police Check if accepted for the role

What we offer

- Remuneration package
- Quarterly bonus structure
- Referral bonuses for Sales and Property Management
- In-house and external training from leaders in the industry
- One-on-one coaching
- Great opportunity to learn from and work with a multi award-winning agency
- Advanced career opportunities
- Great company and team culture

This position is well suited for anyone prepared to work hard and is looking to fast track their real estate sales career by supporting a high performing agent. If you

believe you are the right person for this role, please apply by submitting your resume with a photo and covering letter outlining your current situation and interest in this position.

All applications will be treated with the utmost confidence.

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